

INTERVENTION AND REFERRAL SERVICES

**INITIAL REQUEST FOR ASSISTANCE FORM**

*Confidential*

Date: \_\_\_\_\_ Student Name: \_\_\_\_\_ Referred by: \_\_\_\_\_

Case Manager: \_\_\_\_\_ Has this student been referred to the CST? \_\_\_\_\_

**BACKGROUND/IMPORTANT INFORMATION:**

Teacher: \_\_\_\_\_ Grade: \_\_\_\_\_ Previous Year Teacher: \_\_\_\_\_

Parent(s): \_\_\_\_\_ Ethnicity: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Age: \_\_\_\_\_ Date Parent Contacted: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work/Cell Phone: \_\_\_\_\_

Parent Reaction to Referral: \_\_\_\_\_

\_\_\_\_\_

**STUDENT DATA:** Please fill in all of the applicable data.

AIMSWEB	F&P	Other (Math, Sight words, etc)

List any academic support \_\_\_\_\_ services that the student receives: \_\_\_\_\_

**REASON FOR REQUEST FOR ASSISTANCE:**

Please Circle One:                      ACADEMIC                      BEHAVIOR

Please include Specific and Descriptive Observed Behaviors (Subjective Comments will not be accepted): \_\_\_\_\_

\_\_\_\_\_

WHAT IS YOUR DESIRED GOAL FOR THIS STUDENT? (BE SPECIFIC)

\_\_\_\_\_

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Is the student involved in any activities? (In or out of school)

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Are there any special health or medical concerns?

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Check any and all of the following, if applicable:

\_\_\_ frequently absent      \_\_\_ frequently late      \_\_\_ visits nurse frequently

Number of Days Absent/Late: \_\_\_\_\_

**OTHER INFORMATION:**

Student Strengths	Student Weaknesses

**PRIOR INTERVENTIONS:**

Please indicate the types of interventions you have tried prior to this request for assistance.

1. Spoke with student. \_\_\_\_\_
  - A. Explained class rules and expectations. \_\_\_\_\_
  - B. Explained my concerns. \_\_\_\_\_
2. Gave student help before class/school. \_\_\_\_\_
3. Changed student's seats. \_\_\_\_\_
4. Spoke with parent on the telephone or by e-mail. \_\_\_\_\_
5. Gave student special work at his/her level. \_\_\_\_\_
6. Modified classwork/homework. Please explain: \_\_\_\_\_  
\_\_\_\_\_
7. Checked cumulative folder. \_\_\_\_\_
8. Held conference with parent in school. \_\_\_\_\_
9. Sent home notices regarding behavior/school work. \_\_\_\_\_
10. Gave student extra attention. \_\_\_\_\_
11. Read tests/assessments orally. \_\_\_\_\_

12. Assigned a study buddy.

\_\_\_\_\_

Other (Please explain.)

\_\_\_\_\_

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